



Minsi Trails Council

Charter Renewal Roundtable for 2023

**Tamie Swain
Council Commissioner
Minsi Trails Council**

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Welcome!

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Agenda

- **Welcome and Pledge**
- **Safety Moment**
- **Membership Moment**
- **Updates and reminders for Charter Renewal**
- **Breakouts by District**
- **Concurrent Full Charter Renewal training**
- **Questions**
- **11/9/2022 Meeting Recording links at end of this presentation**

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Our Moments

Safety Moment – YPT why
Membership Moment – Ray
Garrison, ASE Program



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First thing to know

- [Minsitrails.org](https://www.minsitrails.org) Charter Renewal – where to find everything you need
 - (aka www.minsitrails.org > Charter Renewal)
- https://youtu.be/bl0xGO_YIJE - recording of Charter Renewal process

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New Charters

**If changing charter organizations, unit
MUST submit New Unit Application with
Institution Head and all contact
information to Council for update
BEFORE STARTING online recharter**

**Impacts Methodist units not chartering
with current church – see toolkit link**

Make sure you are working with your DE

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Charter Renewal overview

Minimal Changes – still quite a few things to do

Complete online recharter process – bring printout to ReCharter day

Review and ensure YPT completed through 2/28/2023 for ALL youth contact adults

Review and ensure CBC and PA Background checks are complete and valid through 2/28/2023 (bring copies)

Bring Charter Agreement signed by IH

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What to Bring – Recharter Day

1. Copy of printed completed charter
2. Charter Agreement signed by IH
3. Copies of new/updated YPT certificates
4. Copies of new/updated PA background checks (3 forms for each person)
5. Signed check for payment – make out to Minsi Trails Council – amount blank
6. Completed JTE form

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DO NOT!

- When completing charter renewal process you have 3 choices:
 - **DO NOT** Pay online by credit card
 - **DO NOT** Pay online by echeck
- If overpay electronically, refund NOT available from MTC
- **DO Pay at Council**

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How to get help

- **[Minsitrails.org](http://www.minsitrails.org) Charter Renewal (aka www.minsitrails.org > Charter Renewal)**
- **Check with your Commissioner**
- **Check with your District Executive**
- **Attend Charter Renewal Q&A Work Sessions – listed on bottom of Charter Renewal Page!**

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2023 District Charter Days

- **Carbon Luzerne – 12/1/2022**
- **Lehigh – 12/3/2022**
- **Monroe – 12/8/2022**
- **Northampton – 12/10/2022**
- **Warren – 12/8/2022**

Each location has a sign-up for an appointment – check now with the DE!

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Things to verify...

- Youth applications not signed by parent or unit leader
- Youth applications missing birthdates of youth and parent
- Youth applications missing adult emails
- Adult Leader applications without signatures (Adult + COR)
- Adult Leaders missing the three state clearances
- Adult Leader clearances not up to date –
 - If they expire by 2/28/2023 should be redone for recharter
- Adult Leaders missing the disclosure statement on the application
- YPT expired or expiring by 2/28/2023
 - If expires by 2/28/2023 should be redone before recharter
- Did you bring a signed check made payable to Minsi Trails Council?
- Did you bring Charter Agreement signed by Institution Head?

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Links to forms

- **Annual Charter Agreement (New) – everyone does this one and brings completed form to ReCharter Day**
- https://pdscouting.wpenginepowered.com/wp-content/uploads/2022/09/Fillable-Annual-Charter-Agreement-Charter-Orgs_Short-Version_09.16.2022.pdf

Specialty forms:

- **Short Term Facility Use Agreement – non-UMC**
- <https://pdscouting.wpenginepowered.com/wp-content/uploads/2020/11/Short-Form-Facility-Use-Agreement-draft-10-21-2020.pdf>
- **United Methodist Church (UMC) Units - Affiliation Agreement**
- https://pdscouting.wpenginepowered.com/wp-content/uploads/2022/09/02.-BSA.UMC-Updated-Affiliation-Agreement_08.26.22.pdf
- **UMC Facility Use Agreement**
- <https://pdscouting.wpenginepowered.com/wp-content/uploads/2022/09/03.-UMC-FACILITIES-USE-INDEMNITY-AGREEMENT.pdf>
- **Annual Registration Agreement for Council registered Units**
- https://pdscouting.wpenginepowered.com/wp-content/uploads/2022/09/Annual-Registration-Agreement_Council-Registerd-Units-9.22.22-1.pdf

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Resources

www.minsitrails.org > Charter Renewal

https://youtu.be/bl0xGO_YIJE - YouTube presentation

United Methodist Council Toolkit:

<https://1drv.ms/u/s!AnXAREeB49ItsWkewfEMgaCWTXiD?e=5wdmde>

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Breakout Choices

**Stay in this meeting and see the software
in operation OR**

Go to breakout for district

- **Carbon Luzerne**
- **Lehigh**
- **Monroe**
- **Northampton**
- **Warren**

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Questions?

Tamie Swain

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Position Manager

**Use to change volunteer positions – must
be trained for position to charter**

https://youtu.be/bl0xGO_YIJE

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Tips

- **IH and Charter Org changes must be made by Council – BEFORE start Charter Renewal**
- **Cubs – Add adult as den leader BEFORE adding as Lion/Tiger partner**
- **Multiple youth – Add in Ship/Crew as youth position and multiple as adult with troop**
- **Youth -> Adult member – drop youth, re-add as adult**

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11/9/2022 Meeting Recording 1

Updates to the Charter Process
recording:

https://powerschool.zoom.us/rec/share/y_pZ_SKW67PO0rxekxr1e9p-nEnvG8Zh1KaD5N5kKB_at7HmrcY78qUSxHIDnMv8.xTGNRjpVjSIZVTGB?startTime=1668038714000

Passcode: 7z5b!k3

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11/9/2022 Meeting Recording 2

Updates to the Charter Process
recording:

https://powerschool.zoom.us/rec/share/pZ_SKW67PO0rxekxr1e9p-nEnvG8Zh1KaD5N5kKB_at7HmrcY78qUSxHIDnMv8.xTGNRjpVjSIZVTGB?startTime=1668041978000

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