



## Minsi Trails Council

**Position:** Full-Time Store Manager

**Compensation:** Exempt Level position \$45,500

**Position location:** Allentown, Pennsylvania (PA)

**The Minsi Trails Council has an outstanding opportunity for a motivated, experienced Store Manager in a fast-paced, results-oriented environment.**

### **Job Overview:**

Our Scouting program is growing locally, and we need exceptionally motivated, capable, and driven people like you. We offer a fast-paced, collaborative environment where each of us contributes to the success of our movement. Come join our organization!

We are seeking a dynamic Retail Manager to join our team. You will oversee and be responsible for the overall sales and net profitability of a Scout Shop. You will also interface and build relationships with a local Scouting unit leaders, families, and associated council camps. You are responsible for building and leading a team to produce in all areas of store operations including but not limited to sales generation, ensuring maximum sales and net profitability goals, operations, merchandising, loss prevention, and employee deployment. Minimum of 40 hours a week.

### **The individual in this position:**

- Operates as a front-line manager focused on executing store functions through staff members
- Leads a team of Sales Associates to increase sales and provide an enjoyable customer experience
- Helps train and develop a knowledgeable staff of product specialists
- Ensures efficient day-to-day operation of the store through staff scheduling
- Consistently evaluates staff performance and provides feedback and direction
- Oversees store inventory management
- Issues appropriate counseling and disciplinary action as needed
- Participates in recruiting and interviewing Sales staff
- Implement specific on-location events or supporting activities to help drive store traffic
- Provides accurate and timely information to Assistant Scout Executive as needed

### **Qualifications/ Experience:** The qualified candidate must have:

- Attained 21 years of age or older unless prohibited by any applicable law.
- 3 + years retail management experience & 3+ years of retail sales experience
- Excellent customer service, and leadership skills
- Ability to work flexible schedule (days, evenings, and Saturdays)
- Bachelor's Degree preferred

- Knowledge of Scouting Program preferred
- Able to effectively communicate written and verbally
- Able to comprehend basic financial reports and Profit & Loss Statements
- Strong interpersonal and ethical behavior to manage our assets and employees
- Valid Driver's License required
- Offers for employment are subject to criminal, reference, and motor vehicle background checks.
- Proficient in MS Office, Outlook, Excel, Word, PPT
- We offer a competitive salary with excellent benefits

The salary for this position is \$45,500. Minsi Trails Council offers benefits to include major medical, prescription coverage, dental, vision, life-insurance, long-term disability, accidental death, a retirement plan, plus compensation for authorized and approved business-related expenses to include mileage reimbursement.

We also offer PTO and holiday observances and are an equal opportunity employer.

How to apply: Submit resume to [paul.oswald@scouting.org](mailto:paul.oswald@scouting.org)