



## Instructions for Eagle Scout candidates applying for an extension

### Local Council Extension Requests

Effective January 1, 2021, local councils will have the authority to grant limited extensions of time to complete Eagle, Quartermaster, or Summit requirements. These extensions are available only to youth members who qualify under the three tests listed in topics 9.0.4.0, 9.0.4.1, 9.0.4.2, and forms 11.2.0.0 and 11.2.1.0 from the 2021 edition of the *Guide to Advancement* (GTA), which may be found here: [www.scouting.org/advancement](http://www.scouting.org/advancement).

The three tests are laid out in topic 9.0.4.0.

The process for requesting and reviewing a time extension is outlined in topic 9.0.4.1.

An appeal process has also been established if the council denies an extension. This process is outlined in topic 9.0.4.2.

Extensions for Eagle rank shall only be granted to youth who have already achieved Life rank.

Councils may grant extensions for up to 6 months after the 18<sup>th</sup> birthday.

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Please follow these steps when making a request for an extension:

- The Scout, the Scout's parent or guardian, the unit leader, or unit committee member may file the request.
- The request must be made using the form "11.2.0.0 Request for Extension of Time to Earn the Eagle Scout Rank". **This must be the "2021 revision" available online** as a fillable pdf at [GTA 11.2.0.0 \(form\) 2021 \(netdna-ssl.com\)](http://GTA.11.2.0.0(form).2021(netdna-ssl.com))
- Please also include the name of parent or guardian, telephone number and email address.
- Please make note of the documentation that needs to be attached to the form; the required documentation is described on the form and includes the following:
  - A letter that provides details on how each of the three tests listed in the Guide to Advancement, "Time Extensions," 9.0.4.0, have been fulfilled. [Include key dates and names of people involved.]
  - Statements from people who have knowledge of what caused the delay in advancement.
  - If cause is health related, a statement from a health professional.
- Extension requests including all required documentation are to be sent to Stephanie Miller, Council Registrar at [Stephanie.Miller@scouting.org](mailto:Stephanie.Miller@scouting.org). In addition, the materials are to be

mailed to: Stephanie Miller, Council Registrar, Minsi Trails Council, P.O. Box 20624, Lehigh Valley, PA 18002.

- Please allow up to two weeks for the Council to respond to the request. A letter will be emailed or sent to the Scout with the Council's decision. If approved, a copy of this letter must be included as part of the Scout's Eagle Application when submitted.

### **DISTRICT EAGLE BOARD CHAIRS**

**Monroe** – Dan Planer, 175 Echo Lake Road, Tobyhanna, PA 18466  
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**Warren** – Jon Slaton, 6 McEntee Road, Milford, NJ 08848  
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1 January 2022